



# West Bengal State Book Board

AQ-13/1, Sector-V, Salt Lake City, Kolkata - 700 091  
Phone : 2367-7854/55 □ Website : [www.wbbookboard.org](http://www.wbbookboard.org)  
E-mail : [wbstatebookboard2016@gmail.com](mailto:wbstatebookboard2016@gmail.com)



Memo No. 92/Website/Rental Contract/WBSBB/2025

Date: 19.06.2025

**Notice inviting tender for Hosting Rental Contract of the Website at West Bengal State Book Board at AQ 13/1 Salt Lake, Sector – V, Kolkata – 700091**

Fresh sealed quotations are invited from the Agencies for Hosting Rental Contract of the Website at West Bengal State Book Board head office at AQ 13/1 Salt Lake, Sector – V, Kolkata – 700091.

1. The Firm/Agency should furnish a copy of the PAN, GST Registration.
2. Firm/Agency is requested to submit quotation for the above mentioned in a sealed cover. It should be completed in all respect and be dropped in the tender box kept at the office of the West Bengal State Book Board at AQ 13/1, Salt Lake, Sector – V, Kolkata – 700091 by **2.00 P.M. of 4<sup>th</sup> July, 2025 (Friday)**.
3. The West Bengal State Book Board reserves the right to reject any or all quotation/s without assigning any reason thereof.
4. The sealed quotations, received on the date fixed above, will be opened by the TENDER COMMITTEE after 2.00 P.M. of **4<sup>th</sup> July, 2025 (Friday)**.  
The intending Quotationers/Tenderers his representative, if they desire, may remain present at the time of opening of quotations.
5. **The terms and conditions of the contract will be as follows :**
  - I. All pages of the tender document should be signed with stamp by the authorized signatory of the Firm/Agency as a token of acceptance of all terms and conditions mentioned in the tender documents.
  - II. **Hosting Rental Contract of the Website:**
    - 3GB Gen 3 VPS for 1 Year (June 2025 to June 2026) - Hosting.
    - Domain Name Renewal ([www.wbbookboard.org](http://www.wbbookboard.org))
    - SSL Certificate for 1 Year (03.06.2025 to 03.06.2026)
  - III. Evaluation of tender for deciding L1 bidder shall be done on the basis of lowest rate quoted.

IV. In case of any dispute, the decision of the West Bengal State Book Board shall be final and binding on both parties.

V. All the Quotationers/ Tenderers are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending their quotations.

*Aparajita Sengupta*

Dr. Aparajita Sengupta  
Chief Executive Officer  
West Bengal State Book Board

Chief Executive Officer  
West Bengal State Book Board

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Name of the Firm .....

Registered postal address .....

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Telephone No..... Mobile No .....

Email .....

PAN NO .....

GST REGISTRATION NO .....

SIGNATURE OF THE Owner / Authorized Person of the  
Firm / Agency with Seal and Date

NOTE: The Firm/ Agency must visit the actual site to have a realistic assessment of the quantity and volume of items to be shifted before quoting prices.

WEST BENGAL STATE BOOK BOARD