



West Bengal State Book Board

AQ-13/1, Sector-V, Salt Lake City, Kolkata - 700 091
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Memo No. 95/AMC/PEST CONTROL/WBSBB/2026

Dated: 28.09.2026

Notice inviting tender for Annual Maintenance Contract of Pest Control Services at West Bengal State Book Board main building at AQ 13/1 Salt Lake, Sector – V, Kolkata – 700091, Sales Counter & Godown of the Book Board at 1, Bankim Chatterjee Street, Collage Street, Kolkata 700073 and Sales Counter of the Book Board at Rabindra Bharati University at 56A, B.T. Road, Kolkata 700050.

Fresh sealed quotations are invited from the Agencies for Annual Maintenance Contract of Pest Control Services at West Bengal State Book Board main building at AQ 13/1 Salt Lake, Sector – V, Kolkata – 700091, Sales Counter & Godown of the Book Board at 1, Bankim Chatterjee Street, College Street, Kolkata 700073 and Sales Counter of the Book Board at Rabindra Bharati University at 56A, B.T. Road, Kolkata 700050.

1. The Firm/Agency should furnish a copy of the PAN, GST Registration.
2. Firm/Agency is requested to submit quotation for the above mentioned in a sealed cover. It should be completed in all respect and be dropped in the tender box kept at the office of the West Bengal State Book Board at AQ 13/1, Salt Lake, Sector – V , Kolkata – 700091 by **2.00 P.M. of 13th October, 2026 (Tuesday)**.
3. The West Bengal State Book Board reserves the right to reject any or all quotation/s without assigning any reason thereof.
4. The sealed quotations, received on the date fixed above, will be opened by the TENDER COMMITTEE after 2.00 P.M. of **13th October, 2026 (Tuesday)**.
The intending Quotationers/Tenderers his representative, if they desire, may remain present at the time of opening of quotations.

5. The terms and conditions of the contract will be as follows :

- I. All pages of the tender document should be signed with stamp by the authorized signatory of the Firm/Agency as a token of acceptance of all terms and conditions mentioned in the tender documents.

II. Annual Maintenance Contract of Pest Control Services :

- Pest Control service for Entire Building of West Bengal State Book Board Head Office at AQ-13/1, Salt Lake, Sector-V, Kolkata – 700091.
- Pest Control service for Entire Sales Counter & Godown of West Bengal State Book Board at 1, Bankim Chatterjee Street, College Street, Kolkata 700073.
- Pest Control service for Entire Sales Counter of West Bengal State Book Board at Rabindra Bharati University at 56A, B.T. Road, Kolkata 700050.
- Pest Control for Termite, Rodent (All type), Silver Fish, Cockroaches at Entire Building of West Bengal State Book Board Head Office at AQ-13/1, Salt Lake, Sector-V, Kolkata – 700091.

- Pest Control for Termite, Rodent (All type), Silver Fish, Cockroaches at Entire Sales Counter & Godown of West Bengal State Book Board at 1, Bankim Chatterjee Street, College Street, Kolkata 700073.
- Pest Control for Termite, Rodent (All type), Silver Fish at Entire Sales Counter of West Bengal State Book Board at Rabindra Bharati University at 56A, B.T. Road, Kolkata 700050.
- 1 time Visit i.e. Annually 12 times at Entire Building of West Bengal State Book Board Head Office at AQ-13/1, Salt Lake, Sector-V, Kolkata – 700091.
- 1 time visit i.e. Annually 12 times at Entire Sales Counter & Godown of West Bengal State Book Board at 1, Bankim Chatterjee Street, College Street, Kolkata 700073.
- 1 time visit i.e. Annually 12 times at Entire Sales Counter of West Bengal State Book Board at Rabindra Bharati University at 56A, B.T. Road, Kolkata 700050.

- III. Evaluation of tender for deciding L1 bidder shall be done on the basis of lowest rate quoted.
- IV. In case of any dispute, the decision of the West Bengal State Book Board shall be final and binding on both parties.
- V. All the Quotationers/ Tenderers are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending their quotations.

Aparajita Sengupta

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Dr. Aparajita Sengupta
Chief Executive Officer
West Bengal State Book Board

Chief Executive Officer
West Bengal State Book Board

Name of the Firm

Registered postal address

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Telephone No..... Mobile No

Email.....

PAN NO

GST REGISTRATION NO

SIGNATURE OF THE Owner / Authorized Person of the
Firm / Agency with Seal and Date

NOTE: The Firm/ Agency must visit the actual site to have a realistic assessment of the quantity and volume of items to be shifted before quoting prices.

WEST BENGAL STATE BOOK BOARD